

Minutes of the Annual Vestry meeting to elect Two Parish Churchwardens held at St Mary's Church on Sunday 11th October 2020 at 10:45

1. The meeting opened with a prayer.
2. It was agreed that the minutes of the meeting held on 14th April 2019 should be signed as a correct record of the meeting.
3. Fr Alistair explained that because Andrea Sparrow had served the maximum amount of years as Churchwarden, the meeting was asked to confirm that it wishes to extend the Churchwardens' Measure of 2001 to permit Andrea to stand again this year for election. The Meeting unanimously agreed this extension.

4. Election of TWO churchwardens

Andrea Sparrow	proposed by Allan James	2nd Albert Lawrance
Lynda Bussley	proposed by Peter Clarke	2nd Albertine Connor

There being no other nominations Andrea Sparrow and Lynda Bussley were duly elected. The meeting closed with prayer.

UPTON CUM CHALVEY PAROCHIAL CHURCH COUNCIL

Minutes of the Annual Parochial Church Meeting held in St Mary's Church on Sunday 11th October 2020 at 10:55

Attended by Revd. Alistair Stewart, Revd. Linda Hillier, Reader Rob Walker, Andrea Sparrow (Chair) and Ruth Ayling (minute secretary) and some 21 parishioners.

1. **Apologies for absence** Jean Smith, Jean Donovan and Liz Bishop.
2. **Minutes of the Meeting held on 14th April 2019** Attached to agenda. It was agreed that the minutes are signed by the Chairman as a true record of the meeting.
3. **Notification of Electoral Rolls** Rob Walker, Electoral Roll Officer, notified the meeting that the totals in this revision year are as follows:

St Mary's	75	St. Laurence's	26
St. Peter's	48	<u>Total</u>	<u>149</u>

Rob Walker said that this is an increase of 6 on last year.
4. **Annual Report of the proceedings of the Parochial Church Council (Trustees Annual Report)** Attached to agenda. The Report was noted by the meeting.
5. **Annual Report of the Financial Affairs of the Parish** Attached to agenda. Chris Tebbit announced her retirement from Parish Treasurer at the end of the year. If anyone wishes to take up the role please let her know. Andrea Sparrow formally thanked Chris for her many years of service as treasurer and this was met with warm applause. It was proposed Lynda Bussley, 2nd Peter Clarke that the accounts be adopted. Unanimously agreed.
6. **Appointment of Auditor** It was proposed Chris Tebbit, 2nd Henry Showers that Hale & Co are re-appointed as Auditors for 2020. Unanimously agreed.

7. **Report on the Burnham and Slough Deanery Synod** No report available from Area Dean. Lynda Bussley said that the Synods have recently been looking at the financial contributions and that one interesting session covered the issues of children's mental health.

8. **Report on the Southern Group** Attached to agenda.

Elections The following appointments made at the recent ADCMs were ratified by the meeting:

9. Election of six members of the laity to the PAROCHIAL CHURCH COUNCIL

St Mary's – Liz Bishop, Jean Donovan

St Laurence's – Dave Kill, Julie James

St Peter's – Margaret Inniss, Amanda Drake

Proposed Peter Clarke, 2nd Allan James. Unanimously agreed.

10. Election of TWO DEPUTY WARDENS for each District

St Mary's – Jean Smith, Derek White-Taylor

St Laurence's – Dave Kill, Richard Emerson

St Peter's – Peter Clarke

Proposed Albertine Connor, 2nd Lynn Walker. Unanimously agreed.

11. Election of members of the laity to the DISTRICT CHURCH COUNCILS

St Mary's – Henry Showers, Lynn Walker, Chris Tebbit, Leonie Adams

St Laurence's – Gail Henry

St Peter's – Jacob Johnson, Christina Lynham

Proposed Dave Kill, 2nd Chris Tebbit. Unanimously agreed.

12. Election of four members to the Deanery Synod

It was proposed Lynda Bussley, 2nd Dave Kill that Peter Clarke is appointed to the Deanery Synod as the 'parish' nomination. Unanimously agreed.

St Mary's – Jean Smith

St Laurence's – Allan James

St Peter's – Lynda Bussley

Parish – Peter Clarke

Proposed Dave Kill, 2nd Rob Walker. Unanimously agreed.

Andrea Sparrow thanked everyone in DCCs, PCCs, Wardens etc for serving for the last 1.5 years and for their good team work in difficult times.

13(i). **Questions from the Floor**

- i. Peter Clarke reported that the West Window in St Peter's has now been restored.
- ii. Allan James said that the security camera installation work at St Laurence will start on Tuesday.
- iii. Chris Tebbit said that she did not feel comfortable with the measures taken by the celebrants during the Eucharist Service and felt more could be done. Revd. Linda Hillier replied that the bread was uncovered for only 10 seconds for consecration and then recovered. Fr Alistair said that decisions on how to proceed had been taken with the District Wardens at the beginning of C19 and he believed they were doing all they had been asked to do and beyond and genuinely believed transmission risks were very low. Andrea Sparrow said that the local risk was medium and if this was to increase they will react as appropriate. Revd. Linda said if anyone has any suggestions on this please let the Clergy know.

- iv. Alan Creech asked for an update on the Rector's vacancy. Andrea Sparrow replied that following receipt of the questionnaires and information the draft profile is nearly complete but she is still awaiting for further information from some individuals and requested those as soon as possible. When complete it will go to the PCC and others in the Parish for their comments and will go to the PCC at their meeting in mid November for sign off. It can then be sent to the Bishop for the process to begin with the advertising.
- v. Albertine Connor asked for an update on the replacement Crucifix in St Mary's Churchyard. Fr Alistair said this will be put on the next St Mary's DCC agenda for reply.
- vi. Henry Showers asked on the situation for Fr Andrew's leaving service. Andrea Sparrow said that it will take place when Covid restrictions permits a good number to meet together. Allan James said he had spoken to Fr Andrew this week and he and Heather had sent their regards.
- vii. Revd. Linda noted that Fr Alistair had been thrown in at the deep end with the current vacancy situation and C19 pressures and thanked him for all he had done.

13(ii) **Notice of Review of Bishops' Instrument**

Andrea Sparrow explained that Church committees are governed by law and if the Parish wishes to review these laws we have to give a year's notice. Therefore when the new incumbent starts and if any changes are required this Notice will allow us to discuss these at the APCM next year.

14. **Date of next meeting** Low Sunday, 11.4.21.

The meeting closed at 11:40.